

Data Protection Register

Registration Number: Z1051159

Date Registered: 19 September 2007 **Registration Expires:** 18 September 2011 **Data Controller:** BGC LTD

Address:

5 FURLONG PARADE STOKE-ON-TRENT ST6 3AX

This register entry describes, in very general terms, the personal data being processed by:

BGC LTD

This register entry contains personal data held for 5 purpose(s)

Purpose 1

Staff Administration

Purpose Description:

Appointments or removals, pay, discipline, superannuation, work management or other personnel matters in relation to the staff of the data controller.

Data subjects are:

Staff including volunteers, agents, temporary and casual workers Relatives, guardians and associates of the data subject

Data classes are:

Personal Details Family, Lifestyle and Social
Circumstances Education and Training
Details Employment Details Financial Details Racial or
Ethnic Origin Religious or Other Beliefs Of A Similar
Nature Trade Union Membership Physical or Mental
Health or Condition

**Sources (S) and Disclosures (D)(1984 Act). Recipients
(1998 Act):**

Data subjects themselves Relatives, guardians or other
persons associated with the data subject Current, past or
prospective employers of the data subject Education,
training establishments and examining bodies Suppliers,
providers of goods or services Financial organisations and
advisers Central Government Employment and
recruitment agencies

Transfers:

None outside the European Economic Area

Purpose 2

Advertising, Marketing & Public Relations

Purpose Description:

Advertising or marketing the business of the data
controller, activity, goods or services and promoting public
relations in connection with that business or activity, or
those goods or services.

Data subjects are:

Customers and clients Complainants, correspondents and
enquirers Advisers, consultants and other professional
experts

Data classes are:

Personal Details Family, Lifestyle and Social
Circumstances Goods or Services Provided
**Sources (S) and Disclosures (D)(1984 Act). Recipients
(1998 Act):**

Data subjects themselves Business associates and other
professional advisers Suppliers, providers of goods or
services

Transfers:

None outside the European Economic Area

Purpose 3

Accounts & Records

Purpose Description:

Keeping accounts related to any business or other activity
carried on by the data controller, or deciding whether to
accept any person as a customer or supplier, or keeping
records of purchases, sales or other transactions for the
purpose of ensuring that the requisite payments and
deliveries are made or services provided by him or to him
in respect of those transactions, or for the purpose of
making financial or management forecasts to assist him in
the conduct of any such business or activity

Data subjects are:

Customers and clients Suppliers Complainants,
correspondents and enquirers

Data classes are:

Personal Details Financial Details Goods or Services
Provided

**Sources (S) and Disclosures (D)(1984 Act). Recipients
(1998 Act):**

Business associates and other professional advisers
Employees and agents of the data controller
Other companies in the same group as the data controller
Suppliers, providers of goods or services
Financial organisations and advisers
Credit reference agencies
Debt collection and tracing agencies
Central Government

Transfers:

None outside the European Economic Area

Purpose 4

Property Management

Purpose Description:

The management and administration of land, property and residential property and the estate management of other organisations.

Data subjects are:

Customers and clients
Suppliers
Complainants, correspondents and enquirers
Relatives, guardians and associates of the data subject
Advisers, consultants and other professional experts

Data classes are:

Personal Details
Family, Lifestyle and Social Circumstances
Employment Details
Financial Details
Goods or Services Provided

Sources (S) and Disclosures (D)(1984 Act). Recipients (1998 Act):

Data subjects themselves
Business associates and other professional advisers
Employees and agents of the data controller
Suppliers, providers of goods or services
Financial organisations and advisers
Credit

reference agencies Debt collection and tracing agencies Police forces Local Government Central Government Ombudsmen and regulatory authorities

Transfers:

None outside the European Economic Area

Purpose 5

Crime Prevention and Prosecution of Offenders

Purpose Description:

Crime prevention and detection and the apprehension and prosecution of offenders.

Data Controllers further description of Purpose:

INCLUDES USE OF CLOSED-CIRCUIT TELEVISION FOR THE MONITORING AND COLLECTION OF SOUND AND/OR VISUAL IMAGES FOR THE PURPOSE OF MAINTAINING THE SECURITY OF PREMISES, FOR PREVENTING CRIME AND INVESTIGATING CRIME.

Data subjects are:

Customers and clients Offenders and suspected offenders MEMBERS OF THE PUBLIC THOSE INSIDE, ENTERING OR IN THE IMMEDIATE VICINITY OF THE AREA UNDER SURVEILLANCE

Data classes are:

Personal Details Goods or Services Provided Offences (Including Alleged Offences) Criminal Proceedings, Outcomes And Sentences.

SOUND AND/OR VISUAL IMAGES PERSONAL APPEARANCE AND BEHAVIOUR

Sources (S) and Disclosures (D)(1984 Act). Recipients (1998 Act):

SECURITY ORGANISATIONS

Data subjects themselves Business associates and other professional advisers Employees and agents of the data controller Suppliers, providers of goods or services Persons making an enquiry or complaint Police forces

Transfers:

None outside the European Economic Area

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